April 1, 2013

From: Kendrick Weeks, Data Issues Work Group Leader

Subject: Pre-session planning for the upcoming AppLCC Workshop April 23 - 24

Dear Data Issues Work Group Members:

Thanks for agreeing to participate in AppLCC April meeting. You have been assigned to “Group B” which will focus on two related categories of Tasks which we refer to as “NR Indications/Surrogate Species and Data Issues Work Groups”. If you prefer to work with Group A “Programmatic Alignment/Strategic Engagement and Communications,” please contact staff Facilitator, bridgett\_constanzo@fws.gov.

This email is to provide you an opportunity to review our Work Group B Agenda and to make you aware of an upcoming 15-30 minute conference call where we can provide an overview to the session we have planned.

**Our Work Group has 3 Major Objectives**

1.       Critically evaluate the Data Tasks and Objectives of the AppLCC 5-Year Work Plan (listed below). Then, provide a careful review and prioritization based on needs, opportunity, and Members’ willingness and ability invest time, talent, and treasure into the selected priority (Task/Objective) as organized by “Thematic Work Group;”

2.      Time permitting, identify benchmarks, metrics, and tactics selected based on perceived value to the AppLCC community and partners; and

3.       Based on the previous steps to ascertain if there is critical mass of partners willing to advance the work in order to be successful and/or to modify prioritization, allocation of resources or investment.  Make recommendations to the full Steering Committee for action.

We have expanded the conference agenda below to include our specific Work Group agenda; the bold items under the yellow highlighted areas.

**Note:** Most of you will also be participating in the Indicators and Surrogate Species Work Group that will conclude their work efforts prior to our session getting underway.

**Monday April 22nd** [Huckleberry Room, 2nd floor, Inn@VT]

 Work Group Leaders (only) **4:30-6:00 PM**

**Tuesday April 23rd**[Plenary: Solitude Room, 2nd floor, Inn@VT]

\*Breakfast Bar served outside meeting room beginning at 7:30AM

8:00-9:00 AM -- Opening Session: Full SC meeting: Solitude Room: Plenary

9:00-12:00 PM -- work in focused Work Groups (A or B) - Go to Breakout Rooms as Assigned

A. Programmatic Alignment/Strategic Engagement and Communications;

B. NR (Landscape-level Management) Indicators/Surrogate Species and Data Issues

**9:00 AM Welcome and Introductions**

**9:15 AM Overview of NR Indicator/Surrogate Species Process**

**9:30 AM Presentations of Previous Approaches**

**--Bridgett Costanzo, AppLCC – Overview Presentation**

**--Rua Mordecai, South Atlantic LCC – SALCC Indicator Process**

**--Rick Bennett, FWS Region 5 – “Representative Species” Process**

**10:00 AM Break**

**10:15 AM Group Discussion on Indicator Process**

**11:00 AM Develop Broad Guidelines for Creating an Indicator Process**

12:00-1:30 PM – Lunch provided at the Inn@VT dining restaurant

1:30-4:30 PM – Continue in Work Groups – Go to Breakout Rooms as Assigned

**1:30 PM Finalize Indicator Process Design Discussion**

**2:30 PM Prepare Indicator Talking Points and Decision Points for Plenary**

**3:00 PM Break**

**3:15 PM Overview Presentations on Data Issues**

**[Pre-Recorded Projection]--Paul Leonard, AppLCC – Overview of AppLCC Web Portal (and design criteria)**

**[Pre-Recorded Projection]--Rob Baldwin, Clemson -- Overview of the AppLCCData Architecture**

**[Pre-Recorded Projection] --Rua Mordecai, SALCC – Data Lessons learned (and discussion on design criteria) in Southeastern Conservation Atlas, Data Basin, and Landscape Conservation Mapping**

**4:15 PM Sequence the Data Actions from the Work Plan**

4:30-5:30 PM – Plenary – Recap and Review for Next Day’s tasks

6:30 PM \*Optional Group Dinner (on your own) at the Palisades Restaurant in Giles County (Car-pooling will be arranged)

**Wednesday April 24th**[Plenary: Solitude Room, 2nd floor, Inn@VT]

\*Breakfast Bar served outside meeting room beginning at 7:30AM

8:00-9:00 AM -- Opening Session: Full SC meeting: Solitude Room: Plenary

9:00-12:00 PM -- work in focused Work Groups (A or B) - Go to Breakout Rooms as Assigned

A. Programmatic Alignment/Strategic Engagement and Communications;

B. Landscape-level (Management) Indicators/Surrogate Species and Data Issues

**9:00 AM Address and Plan Actions in Sequence Order**

 **10:00 AM Break**

**10:15 AM Address and Plan Actions in Sequence Order**

**11:00 AM Summarize and Develop Recommendations**

12:00-1:30 PM – Lunch provided at the Inn@VT dining restaurant

1:30-4:00 PM – Plenary – Full Steering Committee Meeting (and Voting if Requested.)

**Science/Technical Data Issues Work Group {data access/modeling}: From the 5-year Work Plan**

• Objective 1.2.2 Assist efforts to assemble each SC member organizations’ existing data protocols, data sharing contracts/agreements, and data sensitivity issues

• Objective 1.2.4 Develop a concise and transparent data sharing policy (defining “Whys” and “Hows” of data sharing) and submit to full Steering Committee for approval and adoption

• Objective 1.5.5 Facilitate efforts to identify, and access long-term regional monitoring data sets that would also to feed into the Science Centers efforts

• Objective 2.8.3 Develop the Charter to guide the “Integrated Planning Team” of landscape-level conservation planners and modeling experts to serve as a standing Advisory Team to support the work of Staff and facilitation of consultation and integration of assessments and recommendations

Objective 2.5.2 Identify all key, relevant representatives (individuals and organizations) of regional community of practice, and actively engage and solicit participation in identifying common species/habitat priorities /shared values

• Objective 3.2.1 Identify, prioritize, and leverage existing opportunities to address these communities of practices at ongoing meetings and events

• Objective 4.10.1 Establish a SC Work Group to identify and encourage organizational representation and engagement of subject-matter experts (communities of practice) to participate in and assume membership-specific actions/tasks

• Objective 4.10.2 Provide leadership and guidance to the broader Cooperative and Members to proactively engage communities of practice